

*The Learning Forest Child Care and Preschool*

013423473 Addendum effective 05/01/2020

**Addendum to Parent Handbook:  
Additional health and safety precautions  
Parents please read thoroughly and sign below.**

We all now understand how serious it is to keep traffic to a minimum and how important it is to have guidelines to protect the health of our children and staff. For the safety and well-being of all of our students and staff, the following applies until further notice:

- No adults (except staff and government officials) will be allowed inside the childcare home.
- Parents (weather permitting) the sign in/ out station will be outside the door from now on and please use provided hand sanitizer before picking up the pen to sign.
- When regular events (like our special guest visitors) begin again, strict rules will apply for all adults including: removal of shoes, hand washing/ sanitizing and possible temperature checks.

**Morning Wellness Checks** will be done at the door station/ sign in station before the student enters completely in the building including: taking temperatures, and health briefing on the child and discussion with parents.

If your child comes to school sick they will be asked to not come inside and return home. We ask that if you discover illness in your child and must administer Tylenol or any medications or drops to please keep them home. *Due to risk of cross contamination, failure to communicate discovered illness from the night before (or weekend) is grounds for immediate termination with a 2 week sit out.*

**We are taking the wellness of all of our children and staff very seriously.**

We will have two days per month which we will close early for deep cleaning: the **first and third Friday we will close at 4:00 instead of 6:00.** We will send out reminders beforehand and reserve the right to change the days if needed.

If parents are traveling out of the state or country they must sit out 14 days upon return. If visitors who have recently traveled out of the state or country are visiting your home please let us know. It will be left up to us to decide whether or not there is a risk to our community.

- NO sick children of any kind.
- NO coughing, running nose, congestion, or fever above 99.0
- If the child has allergies or asthma the doctor must sign and stamp a form stating such. To support mitigation of illness, we expect that the child will have allergy medication as well and/or something to help with asthma.
- I will no longer be administering medication for children that have to take antibiotics for 7 days or longer, instead they need to stay home for at least half of the time where the antibiotics are necessary.

In the case of a future State Emergency: the 2 week notice (for leaving the program) will be waived but spots will not be held. If a parent wishes to hold a space they will be required to pay on a sliding scale at least ½ tuition.

I will continue to follow the CDC guidelines and governments recommendations to ensure the safety of all children in my care and staff. Together we can make the new procedures an important part of our community. Thank you for being a part of our community.

Child's name: \_\_\_\_\_

Parent Signature: \_\_\_\_\_